



HODGSON SAYERS

APPLICATION FORM

Post Applied for:		Post Number:	
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Personal details

Title:		Last Name:	
First Names:			
Address:			
Postcode:			

Home Telephone Number:											
Mobile Telephone Number:											
E-mail address:											
National Insurance Number:											
Are you eligible to work in the UK?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>							

Do you hold a full UK driving licence?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>							
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If yes, Do you have any points or convictions etc?:											
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Please state current Salary Package including benefits & holidays:											
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Health

Number of days absent in the last 2 years:											
Please state number of times in the last 2 years:											

Education

Date From	Date To	Name of School	Examinations taken and Qualifications (Specify Grades)

Have you ever been convicted of a criminal offence?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Have you any prosecutions pending?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, please give details / dates of offence(s) and sentence:		

Employment History

Please supply information starting with the most recent or your current position

Name and Address of Employer	Date From:	Date To:	Job Title/Job Function/ Responsibilities:	Salary and Reason for Leaving

References

Please supply two most recent references

Reference 1			Reference 2		
Name:			Name:		
Their Position (job title):			Their Position (job title):		
Work Relationship:			Work Relationship:		
Organisation:			Organisation:		
Dates Employed:	From:	To:	Dates Employed:	From:	To:
Address:			Address:		
Postcode			Postcode		
Telephone No:			Telephone No:		
E-mail:			E-mail:		

I confirm that the information provided in this application and within my Curriculum Vitae is truthful and accurate. I have omitted no facts that could affect my employment. I understand that any false misleading statements could place any subsequent employment in jeopardy. I expressly consent to personal data contained within this form being recorded for the purposes of assessing suitability for the post and may form the basis of any subsequent personnel file

Signature:	Date:
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You are required to provide evidence of the above details at your interview by bringing with you:

- Proof of eligibility to work in the UK (Passport / Birth Certificate etc)
- Driving Licence & Counterpart
- Your last 3 months wage slips
- Last years P60 (Sales roles only)

Any personal information that you provide to us, or that we obtain from you, in accordance with the requirements of the Data Protection Act 1998.

Hodgson Sayers may keep your details on file pending suitable opportunities that may arise in the future.

Please tick if you do not wish us to hold your details.